



Lauderdale County Board of Supervisors
2600 Courthouse Blvd, 2nd Floor
Meridian, Mississippi 39301
601-482-9746 - Main
601-482-9744 - Fax



BID PACKET

BID NO. 4023: SMALL EXCAVATOR W/ADDITIONAL 4' DITCHING BUCKET TO MATCH COUPLER – QUANTITY: 2

PACKET INCLUDES THE FOLLOWING:

- Bid Overview & Expectations
- Other Information
- Bid Specifications Sheet
- Conditions & Specifications Exceptions Form
- Bid Proposal Form - Pgs. 5-7
- Interval Maintenance Data
- Additional Forms
 - Vendor Data Sheet - Pg. 9
 - Reference - Pg. 10
 - Bid Instructions - Pg. 11
 - Bid Affidavit - Pg. 12
 - Addenda - Pg. 13
 - Checklist - Pg. 14

BIDS DUE: TUESDAY, FEBRUARY 24, 2026, NOT LATER THAN 9:00 A.M.

BID OPENING WILL BE HELD: TUESDAY, FEBRUARY 24, 2026, AT 10:00 A.M.

NO LATE BIDS WILL BE ACCEPTED

Company Name

BID NO. 4023 – SMALL EXCAVATOR W/ADDITIONAL 4' DITCHING BUCKET (2)

OVERVIEW

The Road Department of Lauderdale County Board of Supervisors is currently accepting bids to provide two (2) new, unused 2025 or newer small excavators. It must be serviced and ready for operation upon delivery.

All bidders must clearly identify all deviations from these specifications that their products may have as a part of this bid; however, bids must meet or exceed specifications. All equipment and/or material bid as an approved equal and/or different from the specifications must be approved and accepted by the County Road Manager & Road Coordinator.

We shall select the best bid(s), which may not necessarily be the lowest bid, and reserve the right to waive any informalities. The Board of Supervisors reserves the right to accept or reject any or all bids or portions thereof.

BID EXPECTATIONS

- Bidders must submit with their bid the latest printed specifications and advertising literature on the unit they propose to furnish.
- Bidders shall supply one (1) parts book and one (1) service and repair manual, with each unit.
- Bidder shall be prepared to give a complete demonstration of the merits of the machines offered as directed by the purchaser. The machine so demonstrated shall be complete as offered by the bidder for this bid.
- The price shall include all transportation charges to Meridian, Mississippi.
- Purchaser requests delivery to be as soon as practical.
- Bidder shall include a current, signed W-9 form. (IRS Rev. March 2024)
- A Purchase Order will be issued to the successful vendor in the amount of the total bid price.
- Funding for this purchase will be provided by Lauderdale County Board of Supervisors. Payment will be made within 20 days of the receipt of invoice, provided the equipment has been delivered.
- The County reserves the right to reject any/or all bids.

SELECTION CRITERIA

The Basis of Award shall be dependent on the most responsible bid submitted. Consideration will be given to cash flow, purchase price, delivery dates, equipment service guarantees, parts and service availability, parts and service location, analysis and comparison of equipment specification details, and any other items of concern to Lauderdale County.

SPECIFICATIONS STATEMENT

The specifications on the following page are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make their equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the County to purchase quality products and not necessarily the products with the lowest initial cost.

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BID SPECIFICATIONS SHEET

BID NUMBER 4023

SMALL EXCAVATOR W/ADDITIONAL 4' DITCHING BUCKET TO MATCH COUPLER

TOTAL QUANTITY: TWO (2)

**This sheet must accompany your submitted bid. Please check the appropriate box/column next to each spec listed.*

			YES	NO	
1. DRIVELINE	Engine	50 HP – 70 HP			
	Overall Width	7 ft. or Greater			
	Undercarriage Length	7 ft. or Greater			
	Track Width	18 Inches or Greater			
	Track Gauge	5 ft. or Greater			
	Track Type	Steel			
2. CAPACITIES	Fuel Tank	25 gallons or Greater			
	Hydraulic Tank	15 gallons or Greater			
	Voltage	12 Volts			
3. DIMENSIONS	Ground Clearance	14 Inches or Greater			
	Dig Height	24 ft. or Greater			
	Dig Depth	14 ft. or Greater			
	Dig Reach	21 ft. or Greater			
	Tail Swing Radius	4 ft. or Greater			
	Blade Height	16 Inches or Greater			
4. PERFORMANCE	Ground Bearing Pressure	5.00 PSI or Less			
	Travel Speed	2.5 MPH or Greater			
	Swing Boom	NO			
	Bucket Breakout Force	10,000 Ft. Lbs. or Greater			
	Auxiliary Hydraulic Flow	20 Gal. p/m or Greater			
5. WEIGHT	Operating Weight	16,000 lbs. – 19,000 lbs.			
					Y or N
6. ADDITIONAL REQUIREMENTS	Needs to be equipped with a Hydraulic Live Thumb - No Fleco Attachments				
	1.				
	2.	Needs to include Manual Quick Attach Adapter for changing buckets or attachments			
	3.	Needs to include an additional 4' Ditching Bucket to match coupler			
	4.	Needs to include 30" Standard Digging Bucket			
	5.	Needs to have working lights for nighttime operation			
	6.	Needs to be delivered within thirty (30) days			
	7.	Needs to have a 4-Year/or 4,000 Warranty			
	8.	For quality serviceability, maintenance and lack of disruption to normal Lauderdale County business. All bidders must be/or have a service facility within a 30 Mile Radius of Lauderdale County's Central Garage in Meridian, MS.			

This sheet must accompany your submitted bid.

Company Name: _____

EXCEPTIONS TO BID CONDITIONS & SPECIFICATIONS

BID NUMBER 4023

SMALL EXCAVATOR W/ADDITIONAL 4' DITCHING BUCKET TO MATCH COUPLER

TOTAL QUANTITY: TWO (2)

CONDITION/SPECIFICATION	EXPLANATION
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CONDITION/SPECIFICATION	EXPLANATION
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CONDITION/SPECIFICATION	EXPLANATION
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CONDITION/SPECIFICATION	EXPLANATION
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CONDITION/SPECIFICATION	EXPLANATION
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Please provide answers to the following questions:

- Does your bid meet the specifications as described in 1 - 6 of the data sheet? ____ Yes (**or**) ____ No
- Is the warranty included with the purchase or is it an additional charge? ____ Yes (**or**) ____ No

Company Name: _____ Initial Acknowledgement: _____

BID PROPOSAL FORM: SMALL EXCAVATOR W/ADDITIONAL 4' DITCHING BUCKET

TO: LAUDERDALE COUNTY BOARD OF SUPERVISORS
C/O PURCHASING AGENT
2600 COURTHOUSE BLVD – 2nd FLOOR
MERIDIAN, MS 39301

FROM: _____
Name of Bidder/Company

Address

City State/Zip

Phone Number

Representative (Please Print)

IN RESPONSE TO YOUR ADVERTISEMENT FOR BIDS TO FURNISH LAUDERDALE COUNTY WITH A SMALL EXCAVATOR, THE UNDERSIGNED SUBMITS THE FOLLOWING:

1. IS THE PRICE YOU ARE GOING TO QUOTE: ____ SALE PRICE (**or**) ____ LEASE PRICE

If the price quoted is a lease price, please include/submit a copy of the terms of the lease agreement for review. ***The lease terms the County is willing to consider would consist of the following features:***

- 3 – 5 Year Lease Option
- 500 Hours per Year
- Residual Numbers Option

(Whatever terms submitted for this bid will be the terms of the agreement if the bid is awarded.)

2. SHOULD THE EQUIPMENT PURCHASED/OR LEASED BECOME DISABLED, WILL YOU PROVIDE A LOANER EXCAVATOR FOR USE? ____ YES (**or**) ____ NO

IF SO, WHAT ARE THE TERMS?

____ (DAYS) @ NO CHARGE

____ (DAYS) @ \$ _____ PER DAY ____ PER WEEK ____ PER MONTH ____

OTHER TERMS (*if applicable*): _____

3. HOW MANY OF THE SMALL EXCAVATORS DO YOU CURRENTLY HAVE ON HAND/IN STOCK? _____

4. HOW MANY UNITS ARE YOU BIDDING ON? ____ One (1) **-OR-** ____ Two (2)

5. BID PROPOSAL (***COST PER UNIT***)

Bid Proposal shall include all charges related to the cost of a single Excavator

BRAND/MAKE: _____ MODEL: _____ YEAR: _____

EXCAVATOR COST: \$ _____

4' DITCHING BUCKET COST (6. #3): \$ _____

30" STANDARD DIGGING BUCKET (6. #4): \$ _____

ADDITIONAL WARRANTY COST (6. #7): \$ _____ (*If any*)

OTHER CHARGES: \$ _____ DESCRIPTION: _____

DELIVERY CHARGES (*If any*): \$ _____ DAYS TO DELIVER: _____

TOTAL BID PRICE: \$ _____ PER UNIT

6. ***COUNTY DESIRES THAT THE ENTIRE MACHINE, INCLUDING OPTIONAL EQUIPMENT AND ALL ATTACHMENTS, SHALL BE WARRANTED BY THE VENDOR/MANUFACTURER AGAINST DEFECTS IN MATERIALS AND WORKMANSHIP FOR A PERIOD OF FOUR (4) YEARS OR 4,000 ENGINE HOURS, WHICHEVER COMES FIRST. WARRANTY SHALL COVER THE FULL COST OF REPAIRS INCLUDING PARTS, LABOR (INCLUDING OVERTIME CHARGES), TRANSPORTATION AND TRAVEL, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO RETURN THE MACHINE TO FULL AND TIMELY SERVICE.*** VENDOR SHALL SERVE AS THE AGENT AND/OR SERVICING DEALER FOR ALL WARRANTIES INCLUDING WARRANTIES FOR AUXILIARY EQUIPMENT AND ATTACHMENTS. THE VENDOR SHALL BEAR RESPONSIBILITY FOR REGISTRATION OF WARRANTIES, COMPLIANCE WITH INSTALLATION PROCEDURES, INVESTIGATION OF CLAIMS, OBTAINING AUTHORIZATION FOR REPAIRS, RETURN OF PARTS FOR CREDIT, ETC. VENDOR SHALL INCLUDE THE FULL TEXT OF ALL WARRANTIES IN THE BID PACKAGE.

INITIAL ACKNOWLEDGEMENT: #6 _____

7. **TRAINING:** AFTER DELIVERY, AND PRIOR TO ACCEPTANCE AND PAYMENT BY THE COUNTY, VENDOR SHALL PROVIDE MANUFACTURER APPROVED COMPREHENSIVE AND DETAILED TRAINING FOR UP TO EIGHT (8) COUNTY EMPLOYEES. INSTRUCTION SHALL BE GEARED TO EXPERIENCED OPERATORS AND SHALL PROVIDE IN-DEPTH COVERAGE OF THE FOLLOWING TOPICS: SAFETY, MAINTENANCE AND INSPECTION, MACHINE CONTROLS AND SYSTEMS, OPERATING PROCEDURES AND TECHNIQUES, AND WASTE HANDLING APPLICATIONS. TRAINING SHALL INCLUDE PRINTED REFERENCE MATERIALS, VISUAL AIDS, DEMONSTRATIONS, HANDS-ON INSTRUCTION, TESTING/EVALUATION/FEEDBACK. COMPLETE PRINTED VERSIONS OF TRAINING MATERIALS SHALL BE PROVIDED TO EACH PARTICIPANT AND AN ADDITIONAL COPY SHALL BE SUPPLIED TO THE ROAD MANAGER/CIVIL ENGINEER. THIS TRAINING SHALL BE CONDUCTED AT THE DELIVERY LOCATION AND COORDINATED WITH THE

ROAD MANAGER/CIVIL ENGINEER, PRIOR TO THE ACTUAL DATE OF INSTRUCTION. THERE SHALL BE NO ADDITIONAL CHARGE(S) TO THE COUNTY FOR THIS INSTRUCTION.

INITIAL ACKNOWLEDGEMENT: #7 _____

8. **MAINTENANCE:** VENDOR SHALL PROVIDE A SCHEDULE OF COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE OCCURRING AT INTERVALS/MULTIPLES OF 250 HOURS FOR THE FIRST 5,000 HOURS OF OPERATION (***I.E., 250 HOUR, 500 HOUR, 750 HOUR, 1000 HOUR, 2000 HOUR, ETC.; A TEMPLATE FOR 250 HOUR SERVICE INTERVALS IS ATTACHED***). THE COST SCHEDULE WOULD NOT INCLUDE NORMAL DAILY OR WEEKLY SERVICES (I.E., 10, 50, OR 100 HOUR INTERVALS) SINCE THESE OCCUR AT LESS THAN 250 HOUR INTERVALS. ***HOWEVER, THE VENDOR WILL BE EXPECTED TO PERFORM ALL LOWER INTERVAL SERVICES (I.E., 10, 50, OR 100 HOUR INTERVALS) EACH TIME A 250 HOUR INTERVAL SERVICE IS PERFORMED AND THESE COSTS SHOULD BE INCLUDED.*** THE COST SCHEDULE SHALL INCLUDE ALL COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE INCLUDING: PARTS, FILTERS, REFILL OILS AND FLUIDS, LABOR, FREIGHT, TRANSPORTATION, TRAVEL TO AND FROM THE VENDOR'S FACILITY, MILEAGE, SAMPLE COLLECTION AND ANALYSIS FOR ALL FLUIDS, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO FULLY ACCOMPLISH THE MAINTENANCE SERVICES TO THE MANUFACTURER'S SPECIFICATIONS. ENGINE OIL AND FILTER SHALL BE CHANGED AT EVERY 250-HOUR INTERVAL, REGARDLESS OF WHETHER MANUFACTURER RECOMMENDS A LONGER OIL CHANGE INTERVAL. AT THE COUNTY'S SOLE OPTION, VENDOR MAY BE REQUIRED TO ENTER INTO AN AGREEMENT TO PROVIDE THE STATED MAINTENANCE SERVICES, AT THE STATED PRICES, FOR TWO (2) YEARS FROM THE DATE OF DELIVERY. ***THEREFORE, VENDOR SHALL INCLUDE A COMPLETED AND SIGNED AGREEMENT FOR THE ABOVE SERVICES, READY FOR EXECUTION BY COUNTY.***

Respectfully Submitted,

Authorized Signature of Dealer/Representative

Date

Name of Company/Dealership

Address of Business

City

State/Zip

Phone Number

Secondary Number

Email Address

INTERVAL SCHEDULED MAINTENANCE SHEET

BID NO. 4023 – SMALL EXCAVATOR W/ADDITIONAL 4' DITCHING BUCKET

**SCHEDULE OF
HOUR SERVICE**

INTERVAL	COST
250	
500	
750	
1000	
1250	
1500	
1750	
2000	
2250	
2500	
2750	
3000	
3250	
3500	
3750	
4000	
4250	
4500	
4750	
5000	

**COST FOR 250
INTERVALS**

Company Name: _____

VENDOR DATA FORM

I, the undersigned, do hereby acknowledge I have read all the requests listed herein and have submitted my bid and all documentation required accordingly.

NAME OF COMPANY: _____

LEGAL ADDRESS: _____

PHONE: (____) _____ FAX: (____) _____

FEDERAL ID #: _____ (Attach Form W-9)

I hereby certify that I am authorized to sign this proposal for/or on behalf of the company.

SIGNATURE: _____ DATE: _____
(Authorized Principal)

DIRECT PHONE: (____) _____ EMAIL ADDRESS: _____

PRINTED NAME & OFFICIAL TITLE: _____

*******PLEASE PROVIDE ADDITIONAL INFORMATION BELOW IF APPLICABLE*******

Owner/Stakeholder #1: Name: _____ Phone Number: _____

Owner/Stakeholder #2: Name: _____ Phone Number: _____

Parent Company Name *(if different from above)*: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID

VENDOR PROFESSIONAL REFERENCE SHEET

QUALIFICATIONS: Firms shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of the Lauderdale County Board of Supervisors.

Indicate the length of time you have been in business as a company providing the type of service(s) required for this agreement. Year(s) _____ Month(s) _____

Please provide a minimum of three (3) references, which may substantiate **current** performance and experience in the type/or scope of work/service required for this contract. This should include the following: Business Name, Address, Contact Person, Years of Association, Phone Number, and their email address.

1. Business Name: _____

Address: _____

Contact Person/Title: _____ Years of Association: _____

Phone Number: _____ Email: _____

2. Business Name: _____

Address: _____

Contact Person/Title: _____ Years of Association: _____

Phone Number: _____ Email: _____

3. Business Name: _____

Address: _____

Contact Person/Title: _____ Years of Association: _____

Phone Number: _____ Email: _____

Company Name of Bidder/Vendor

Signature of Person Completing

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID

BID INSTRUCTIONS AND AFFIDAVIT

1. ALL BIDS SHALL BE ON LAUDERDALE COUNTY BID FORMS AND SUBMITTED IN DUPLICATE.
2. ALL BIDS SHALL BE FOB MERIDIAN, MS AND MUST INCLUDE ANY PRE-DELIVERY CHARGES.
3. VENDOR SHALL INCLUDE IN THE BID PACKAGE THE MANUFACTURER'S RECOMMENDED SCHEDULED MAINTENANCE GUIDELINES PROVIDING DETAILED SERVICE, INSPECTION, TESTING, ADJUSTMENT, FLUID CHANGE AND PARTS REQUIREMENTS.
4. ALL BIDS SHALL INCLUDE THE COMPANY'S FORM W-9.
5. ALL BIDS SHALL BE ADDRESSED TO THE LAUDERDALE COUNTY BOARD OF SUPERVISORS, C/O PURCHASING AGENT, 2ND FLOOR – 2600 COURTHOUSE BLVD, MERIDIAN, MS, 39301, AND CLEARLY MARKED ON OUTSIDE OF ENVELOPE AS FOLLOWS:

BID NO: 4023

BID DATE: Tuesday, February 24, 2026

BID: **SMALL EXCAVATOR W/ADDITIONAL 4' DITCHING BUCKET TO MATCH COUPLER**

6. ALL ELECTRONIC BIDS MAY BE SUBMITTED AT WWW.CENTRALBIDDING.COM NO LATER THAN 9:00 A.M. ON TUESDAY, FEBRUARY 24, 2026.
7. IF YOU ARE AWARDED THIS BID, YOU WILL BE REQUIRED TO SIGN A CONTRACT WITH LAUDERDALE COUNTY BOARD OF SUPERVISORS.

IT SHALL BE INCUMBENT UPON EACH BIDDER TO UNDERSTAND THE SPECIFICATIONS AS LISTED HEREIN AND TO OBTAIN CLARIFICATION WHEN NECESSARY. IT IS NOT THE INTENT OF THE SPECIFICATIONS TO LIMIT THE BIDDING TO ANY MAKE OR MANUFACTURE OF MATERIALS, BUT RATHER TO SELECT SUCH MATERIALS TO FILL A SPECIFIC NEED AND PERFORM A SPECIFIC TASK. ANY REFERENCE TO NAME-BRAND MATERIALS IS INTENDED TO ESTABLISH STANDARDS ONLY AND BIDS SUBMITTED IN MATERIALS EQUAL THERETO SHALL BE CONSIDERED.

NO RESPONSIBILITY WILL ATTACH TO ANY PERSON EMPLOYED BY THE BOARD FOR PREMATURE OPENING OF ANY BID NOT PROPERLY ADDRESSED AND IDENTIFIED AS STIPULATED ABOVE.

THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO ACCEPT/OR REJECT ANY AND ALL BID(S) AND TO WAIVE INFORMALITIES.

I (WE) FULLY UNDERSTAND THAT THIS BID IS IRREVOCABLY SUBJECT TO THE FOLLOWING CONDITIONS:

- (1) THAT BY SIGNING THIS BID I (WE) CERTIFY THAT I (WE) HAVE NOT, EITHER DIRECTLY OR INDIRECTLY, ENTERED INTO ANY AGREEMENT, PARTICIPATED IN ANY COLLUSION, OR OTHERWISE TAKEN ANY ACTION IN RESTRAINT OF FREE COMPETITIVE BIDDING;
- (2) THAT NO ITEMIZED ATTACHMENTS TO THIS BID FORM WILL BE ALLOWED;
- (3) THAT THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS;
- (4) THAT BIDS MUST BE FIRM; BIDS DETERMINED NOT TO BE FIRM BY THE LAUDERDALE COUNTY BOARD OF SUPERVISORS SHALL BE TREATED AS VOID;
- (5) THAT UNIT PRICE BID QUOTES SHALL BE COMPLETED BY THE BIDDER WITH NO FURTHER CALCULATIONS REQUIRED IN ORDER TO DETERMINE FIRM UNIT PRICES;
- (6) THAT THE BID FORM MUST BE SIGNED AND DATED IN APPROPRIATE PLACE BY BIDDER'S AUTHORIZED AGENT;
- (7) THAT ALL MATERIALS FURNISHED SHALL MEET OR EXCEED THE MINIMUM REQUIREMENTS OF THE MISSISSIPPI STANDARD SPECIFICATIONS FOR STATE AID ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION WITH APPROVED SUPPLEMENTAL PROVISIONS AND REVISIONS, AND ALL SIGNS MUST BE IN ACCORD WITH THE "MANUAL ON UNIFORM. TRAFFIC CONTROL DEVICES", APPROVED BY THE U. S. DEPARTMENT OF TRANSPORTATION;
- (8) THAT I (WE) MAY OMIT PRICE QUOTES ON ANY ITEM, WHICH I (WE) CANNOT FURNISH OR WHICH CANNOT BE SUPPLIED FOR THE EQUIPMENT AS SPECIFIED IN PUBLICATION;
- (9) THAT ALL BIDS ARE INTENDED TO BE FOB LAUDERDALE COUNTY AT SUCH LOCATIONS AS DESIGNATED BY THE BOARD OF SUPERVISORS OF LAUDERDALE COUNTY;
- (10) THAT I (WE) HEREBY CERTIFY THAT THE PRICES QUOTED HEREIN DO NOT EXCEED THE PRICES PERMITTED BY LAW;
- (11) THIS IS TO CERTIFY THAT THE UNDERSIGNED IS IN COMPLIANCE WITH THE CIVIL RIGHTS ACT OF 1964, AS AMENDED; THE CIVIL RIGHTS ACT OF 1968, AS AMENDED; THE REHABILITATION ACT OF 1973, AS AMENDED; THE AGE DISCRIMINATION ACT; THE COPELAND "ANTIKICKBACK" ACT; THE HANDICAPPED ACT; THE SEX DISCRIMINATION ACT; AND ALL EXECUTIVE ORDERS AND REGULATIONS RELATING TO THE ABOVE REFERENCED ACTS, AND ALL REGULATIONS ISSUED UNDER SAID ACTS. AND ADDITIONALLY, CERTIFY THAT THE UNDERSIGNED DOES NOT DISCRIMINATE IN EMPLOYMENT AND/OR OPERATIONS ON THE BASIS OF SEX, RACE, COLOR, CREED, RELIGION, NATIONAL ORIGINS, HANDICAPPED STATUS, OR AGE.
- (12) THE UNDERSIGNED BIDDER HEREBY CERTIFIES AND/OR AFFIRMS THAT (HE) (SHE) (IT) IS CURRENTLY IN COMPLIANCE WITH AND SHALL FOR THE TERM OF THE REFERENCED PROJECT, CONTRACT, OR SERVICE PERIOD, REMAIN IN COMPLIANCE WITH ALL PERTINENT UNITED STATES GOVERNMENT RULES, REGULATIONS AND STANDARDS RELATING TO THE FUNDS, PROJECT OR SERVICE, AND/OR ANTI-DISCRIMINATION, G.A.O., O.M.B. OR SPECIFIC DEPARTMENTAL STANDARDS, FURTHER, THIS BIDDER IS INFORMED ABOUT AND IS FAMILIAR WITH ALL SUCH FEDERAL REQUIREMENTS AND SHALL COOPERATE WITH LAUDERDALE COUNTY IN COMPLYING WITH ALL AUDITS AND OTHER INQUIRES TO CONFIRM COMPLIANCE WITH SUCH REQUIREMENTS.

DATED AND CERTIFIED BY:

SIGNATURE OF BIDDER OR AUTHORIZED AGENT

DATE

ADDENDA FORM

**BID NO. 4023 – SMALL EXCAVATOR W/ADDITIONAL 4’ DITCHING BUCKET
TO MATCH COUPLER**

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Total Sum.

(If no addenda, please indicate with N/A in space provided and sign & date form.)

1.

Addendum # _____

Date: _____
2.

Addendum # _____

Date: _____
3.

Addendum # _____

Date: _____
4.

Addendum # _____

Date: _____

Addendum Acknowledgement:

Signature of Bidder or Authorized Agent

Date

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID

CHECK LIST

This Checklist is provided to assist the vendors in the preparation of their bid response. Included in this list are important requirements and is the responsibility of the bidder to submit with the bid package to ensure that the bid is compliant. Because this checklist is just a guideline, the bidder must read and comply with the bid in its entirety.

Check off each of the following:

1. ___ The *Bid Proposal Form* has been completed and signed.
2. ___ The *Interval Maintenance Data* are completed and submitted.
3. ___ Pages/or sections that require initials/or signatures are completed and submitted.
4. ___ One (1) original and one (1) copy of the BID have been provided.
5. ___ The *Addenda*, enter N/A if none, has been completed, signed, dated and included in the bid package.
6. ___ The *Affidavit, Vendor Data, Reference Sheet* are completed and submitted with this BID.
7. ___ A completed *Form-W-9* is included.
8. ___ Any corrections are initialed in ink.
9. ___ The *Minimum Specification Data Sheet* is completed
10. ___ Complete the *Specification Exceptions* indicating all exceptions to the requirements, conditions and specifications as stated within this BID.
11. ___ Lastly, on the **LOWER LEFT-HAND CORNER** of the sealed envelope, box, etc. transmitting your bid include the following information:

Lauderdale County BID No. **4023**

Bid Name: **Small Excavator w/Additional 4' Ditching Bucket to Match Coupler**

Closing Date: **February 24, 2026** - Closing Time: **9:00 A.M.**

Submitted by: **NAME OF YOUR COMPANY**

(If not in a preprinted company addressed envelope)

This Checklist does not need to be returned with your bid.