

LAUDERDALE COUNTY BOARD OF SUPERVISORS
410 Constitution Ave, 11TH Floor
Meridian, Mississippi 39301
601-482-9746 - Main
601-482-9744 - Fax

BID PACKET

BID NO: 3900 – One (1) Excavator w/Additional 6’ Ditching Bucket to Match Coupler

PACKET INCLUDES THE FOLLOWING:

- Spec Sheet
- Bid Proposal
- Interval Scheduled Maintenance Sheet
- Vendor Data Sheet
- Bid Instructions
- Certification

BID OPENING: FRIDAY, AUGUST 20, 2021, AT 1:00 P.M.

BID DUE DATE: FRIDAY, AUGUST 20, 2021, NOT LATER THAN 11:00 A.M.

NO LATE BIDS WILL BE ACCEPTED

Company Name

Prepared by Stephanie Jackson, Purchasing Agent

MINIMUM SPECIFICATION DATA SHEET

TO: LAUDERDALE COUNTY BOARD OF SUPERVISORS
 C/O PURCHASING AGENT
 410 CONSTITUTION AVE - 11TH FLOOR
 MERIDIAN, MS 39301

FROM: _____
 NAME OF BIDDER

 ADDRESS

 CITY STATE ZIP

 SIGNATURE OF REPRESENTATIVE

****This sheet must accompany your submitted bid. Please check the appropriate box/column next to each spec listed.***

		YES	NO
1. DRIVELINE	Engine	120 HP or greater	
	Overall Width	10 ft. Or less	
	Undercarriage Length	14 ft. or less	
	Track shoe width	28 Inches or greater	
	Track gauge	6 ft. or greater	
2. CAPACITIES	Fuel tank	70 gallons or greater	
	Hydraulic tank	30 gallons or greater	
	Voltage	24 volts	
3. DIMENSIONS	Ground clearance	1 ft. or greater	
	Dig height	30 ft. or greater	
	Dig depth	21 ft. or greater	
	Dig reach	30 ft. or greater	
	Tail swing radius	8 ft. or greater	
4. PERFORMANCE	Ground Bearing Pressure	4.00 PSI or greater	
	Travel speed	3 MPH or greater	
	End lift	7500 lbs. or greater	
	Side lift	4500 lbs. or greater	
	Bucket pressure	4500 PSI or greater	
5. WEIGHT	Operating weight	39,000 lbs. or greater	
6. ADDITIONAL REQUIREMENTS	1.	Needs to be equipped with a Hydraulic Live Thumb	
	2.	Needs to include a Hydraulic Quick Attach Adapter for changing buckets or attachments	
	3.	Needs to include an additional 6' Ditching Bucket to match coupler	
	4.	Needs to have working lights for nighttime operation	
	5.	Needs to have a 4-Year/or 4,000 Hour Buy Back Plan	
	6.	For quality serviceability, maintenance and lack of disruption to normal Lauderdale County business. All bidders must be within a 30 Mile Radius of Lauderdale County's Central Garage in Meridian, MS.	

BID PROPOSAL FORM

TO: LAUDERDALE COUNTY BOARD OF SUPERVISORS
C/O PURCHASING AGENT
410 CONSTITUTION AVE - 11TH FLOOR
MERIDIAN, MS 39301

FROM: _____
NAME OF BIDDER

ADDRESS

CITY STATE/ZIP

REPRESENTATIVE (Please Print)

IN RESPONSE TO YOUR ADVERTISEMENT FOR BIDS TO FURNISH LAUDERDALE COUNTY WITH AN EXCAVATOR, THE UNDERSIGNED SUBMITS A BID AS FOLLOWS:

NOTE: EQUIPMENT/MACHINERY MUST MEET STATE SAFETY SPECIFICATION.

1. DOES YOUR BID MEET THE MINIMUM SPECIFICATIONS AS DESCRIBE ON THE DATA SHEET?

_____ YES (**OR**) _____ NO

IF NO, EXPLAIN (*briefly*): _____

2. IS THE PRICE YOU ARE GOING TO QUOTE: _____ SALE PRICE (**OR**) _____ LEASE PRICE

IF THE PRICE QUOTED IS A LEASE PRICE, PLEASE INCLUDE/SUBMIT A COPY OF THE TERMS OF THE LEASE AGREEMENT FOR REVIEW.

(Whatever terms submitted for this bid will be the terms of the agreement if the bid is awarded.)

3. SHOULD THE EQUIPMENT PURCHASED/OR LEASED BECOME DISABLED, WILL YOU PROVIDE A LOANER EXCAVATOR FOR USE? _____ YES (**OR**) _____ NO

IF SO, WHAT ARE THE TERMS?

_____ (DAYS) @ NO CHARGE

_____ (DAYS) @ \$ _____ PER DAY _____ PER WEEK _____ PER MONTH _____

OTHER TERMS (*if applicable*): _____

4. BID PROPOSAL

EXCAVATOR: \$ _____

EXCAVATOR BRAND/MAKE: _____ MODEL: _____

ADDITIONAL 6' DITCHING BUCKET TO MATCH COUPLER: \$ _____

DELIVERY CHARGES: \$ _____ DAYS TO DELIVER: _____

TOTAL BID PRICE: \$ _____

5. IS THIS EQUIPMENT A PART OF A BUY-BACK PROGRAM? _____ YES (**OR**) _____ NO

IF SO, STATE THE BUY-BACK PRICES AS FOLLOWS:

BUY-BACK AT 4 YEARS: \$ _____

BUY-BACK AT 4,000 HOURS: \$ _____

OPTIONAL BUY-BACK PROGRAM (IF ABOVE IS NOT APPLICABLE):

6. **COUNTY DESIRES THAT THE ENTIRE MACHINE, INCLUDING OPTIONAL EQUIPMENT AND ALL ATTACHMENTS, SHALL BE WARRANTED BY THE VENDOR/MANUFACTURER AGAINST DEFECTS IN MATERIALS AND WORKMANSHIP FOR A PERIOD OF FIVE (5) YEARS OR 7,500 ENGINE HOURS, WHICHEVER COMES FIRST. WARRANTY SHALL COVER THE FULL COST OF REPAIRS INCLUDING PARTS, LABOR (INCLUDING OVERTIME CHARGES), TRANSPORTATION AND TRAVEL, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO RETURN THE MACHINE TO FULL AND TIMELY SERVICE.** VENDOR SHALL SERVE AS THE AGENT AND/OR SERVICING DEALER FOR ALL WARRANTIES INCLUDING WARRANTIES FOR AUXILIARY EQUIPMENT AND ATTACHMENTS. VENDOR SHALL BEAR RESPONSIBILITY FOR REGISTRATION OF WARRANTIES, COMPLIANCE WITH INSTALLATION PROCEDURES, INVESTIGATION OF CLAIMS, OBTAINING AUTHORIZATION FOR REPAIRS, RETURN OF PARTS FOR CREDIT, ETC. VENDOR SHALL INCLUDE THE FULL TEXT OF ALL WARRANTIES IN THE BID PACKAGE.

SIGNATURE OF ACKNOWLEDGEMENT OF LINE #6 _____

7. **TRAINING:** AFTER DELIVERY, AND PRIOR TO ACCEPTANCE AND PAYMENT BY THE COUNTY, VENDOR SHALL PROVIDE MANUFACTURER APPROVED COMPREHENSIVE AND DETAILED TRAINING FOR UP TO EIGHT (8) COUNTY EMPLOYEES. INSTRUCTION SHALL BE GEARED TO EXPERIENCED OPERATORS AND SHALL PROVIDE IN-DEPTH COVERAGE OF THE FOLLOWING TOPICS: SAFETY, MAINTENANCE AND INSPECTION, MACHINE CONTROLS AND SYSTEMS, OPERATING PROCEDURES AND TECHNIQUES, AND WASTE HANDLING APPLICATIONS. TRAINING SHALL INCLUDE PRINTED REFERENCE MATERIALS, VISUAL AIDS, DEMONSTRATIONS, HANDS-ON INSTRUCTION, TESTING/EVALUATION/FEEDBACK. COMPLETE PRINTED VERSIONS OF TRAINING MATERIALS SHALL BE PROVIDED TO EACH PARTICIPANT AND AN ADDITIONAL COPY SHALL BE SUPPLIED TO THE ROAD MANAGER/CIVIL ENGINEER. THIS TRAINING SHALL BE CONDUCTED AT THE DELIVERY LOCATION AND COORDINATED WITH THE ROAD MANAGER/CIVIL ENGINEER, PRIOR TO THE ACTUAL DATE OF INSTRUCTION. THERE SHALL BE NO ADDITIONAL CHARGE(S) TO THE COUNTY FOR THIS INSTRUCTION.

SIGNATURE OF ACKNOWLEDGEMENT OF LINE #7 _____

8. MAINTENANCE: VENDOR SHALL PROVIDE A SCHEDULE OF COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE OCCURRING AT INTERVALS/MULTIPLES OF 250 HOURS FOR THE FIRST 5,000 HOURS OF OPERATION *(I.E., 250 HOUR, 500 HOUR, 750 HOUR, 1000 HOUR, 2000 HOUR, ETC.; A TEMPLATE FOR 250 HOUR SERVICE INTERVALS IS ATTACHED)*. THE COST SCHEDULE WOULD NOT INCLUDE NORMAL DAILY OR WEEKLY SERVICES (I.E., 10, 50 OR 100 HOUR INTERVALS) SINCE THESE OCCUR AT LESS THAN 250 HOUR INTERVALS. HOWEVER, THE VENDOR WILL BE EXPECTED TO PERFORM ALL LOWER INTERVAL SERVICES (I.E., 10, 50 OR 100 HOUR INTERVALS) EACH TIME A 250 HOUR INTERVAL SERVICE IS PERFORMED AND THESE COSTS SHOULD BE INCLUDED. THE COST SCHEDULE SHALL INCLUDE ALL COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE INCLUDING: PARTS, FILTERS, REFILL OILS AND FLUIDS, LABOR, FREIGHT, TRANSPORTATION, TRAVEL TO AND FROM THE VENDOR'S FACILITY, MILEAGE, SAMPLE COLLECTION AND ANALYSIS FOR ALL FLUIDS, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO FULLY ACCOMPLISH THE MAINTENANCE SERVICES TO THE MANUFACTURER'S SPECIFICATIONS. ENGINE OIL AND FILTER SHALL BE CHANGED AT EVERY 250-HOUR INTERVAL, REGARDLESS OF WHETHER MANUFACTURER RECOMMENDS A LONGER OIL CHANGE INTERVAL. AT THE COUNTY'S SOLE OPTION, VENDOR MAY BE REQUIRED TO ENTER INTO AN AGREEMENT TO PROVIDE THE STATED MAINTENANCE SERVICES, AT THE STATED PRICES, FOR TWO (2) YEARS FROM THE DATE OF DELIVERY. THEREFORE, VENDOR SHALL INCLUDE A COMPLETED AND SIGNED AGREEMENT FOR THE ABOVE SERVICES, READY FOR EXECUTION BY COUNTY.

RESPECTFULLY SUBMITTED,

 AUTHORIZED SIGNATURE OF DEALER

 DATE

 NAME OF COMPANY/DEALERSHIP

 ADDRESS OF BUSINESS

 CITY

 STATE/ZIP

 PHONE NUMBER OF COMPANY

 EMAIL ADDRESS

DATE OF ISSUE: Tuesday, July 27, 2021

BIDS MUST BE SUBMITTED BY NO LATER THAN

Friday, August 20, 2021

11:00 a.m.

INTERVAL SCHEDULED MAINTENANCE SHEET

**SCHEDULE OF
HOUR SERVICE**

Interval	Cost
250	
500	
750	
1000	
1250	
1500	
1750	
2000	
2250	
2500	
2750	
3000	
3250	
3500	
3750	
4000	
4250	
4500	
4750	
5000	

**COST FOR 250
INTERVALS**

VENDOR DATA SHEET
TO BE COMPLETED AND SUBMITTED WITH BID

QUALIFICATIONS: Firms shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of the Lauderdale County Board of Supervisors.

Indicate the length of time you have been in business as a company providing the type of service required for this agreement. Years _____ Months _____

Please provide a minimum of three (3) references for products and/or services of similar scope, which may substantiate past work performance and experience in the type of work required for this contract in the past three (3) years. Please provide a range of references across all eligible government entity groups including K-12, higher education, city, county, state, or non-profit entities.

This should include the following: Business Name, Address, Phone Number and Contact Person

1. _____

2. _____

3. _____

Company Name of Bidder/Vendor

Signature of Person Completing

My signature certifies that the information provided above is both accurate and a true reflection of my work.

LAUDERDALE COUNTY MISSISSIPPI

INSTRUCTIONS TO BIDDERS

1. ALL BIDS SHALL BE ON LAUDERDALE COUNTY BID FORMS AND SUBMITTED IN DUPLICATE.
2. ALL BIDS SHALL BE FOB MERIDIAN, MS AND MUST INCLUDE ANY PRE-DELIVERY CHARGES.
3. VENDOR SHALL INCLUDE IN THE BID PACKAGE THE MANUFACTURER'S RECOMMENDED SCHEDULED MAINTENANCE GUIDELINES PROVIDING DETAILED SERVICE, INSPECTION, TESTING, ADJUSTMENT, FLUID CHANGE AND PARTS REQUIREMENTS.
4. ALL BIDS SHALL INCLUDE THE COMPANY'S FORM W-9 TO ENSURE THE VENDOR FILE IS CURRENT.
5. ALL BIDS SHALL BE ADDRESSED TO THE LAUDERDALE COUNTY BOARD OF SUPERVISORS, C/O PURCHASING AGENT, 11TH FLOOR - 410 CONSTITUTION AVENUE, MERIDIAN, MS, 39301, AND CLEARLY MARKED ON OUTSIDE OF ENVELOPE AS FOLLOWS:

BID NO: 3900

BID DATE: AUGUST 20, 2021

6. ALL ELECTRONIC BIDS MAY BE SUBMITTED AT WWW.CENTRALBIDDING.COM NO LATER THAN 11:00 A.M. ON FRIDAY, AUGUST 20, 2021.
7. IF YOU ARE AWARDED THIS BID, YOU WILL BE REQUIRED TO SIGN A CONTRACT WITH LAUDERDALE COUNTY BOARD OF SUPERVISORS.

IT SHALL BE INCUMBENT UPON EACH BIDDER TO UNDERSTAND THE SPECIFICATIONS AS LISTED HEREIN AND TO OBTAIN CLARIFICATION WHEN NECESSARY. IT IS NOT THE INTENT OF THE SPECIFICATIONS TO LIMIT THE BIDDING TO ANY MAKE OR MANUFACTURE OF MATERIALS, BUT RATHER TO SELECT SUCH MATERIALS TO FILL A SPECIFIC NEED AND PERFORM A SPECIFIC TASK. ANY REFERENCE TO NAME-BRAND MATERIALS IS INTENDED TO ESTABLISH STANDARDS ONLY AND BIDS SUBMITTED IN MATERIALS EQUAL THERETO SHALL BE CONSIDERED.

NO RESPONSIBILITY WILL ATTACH TO ANY PERSON EMPLOYED BY THE BOARD FOR PREMATURE OPENING OF ANY BID NOT PROPERLY ADDRESSED AND IDENTIFIED AS STIPULATED ABOVE.

THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO ACCEPT/OR REJECT ANY AND ALL BID(S) AND TO WAIVE INFORMALITIES.

I (WE) FULLY UNDERSTAND THAT THIS BID IS IRREVOCABLY SUBJECT TO THE FOLLOWING CONDITIONS:

- (1) THAT BY SIGNING THIS BID I (WE) CERTIFY THAT I (WE) HAVE NOT, EITHER DIRECTLY OR INDIRECTLY, ENTERED INTO ANY AGREEMENT, PARTICIPATED IN ANY COLLUSION, OR OTHERWISE TAKEN ANY ACTION IN RESTRAINT OF FREE COMPETITIVE BIDDING;
- (2) THAT NO ITEMIZED ATTACHMENTS TO THIS BID FORM WILL BE ALLOWED;
- (3) THAT THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS;
- (4) THAT BIDS MUST BE FIRM; BIDS DETERMINED NOT TO BE FIRM BY THE LAUDERDALE COUNTY BOARD OF SUPERVISORS SHALL BE TREATED AS VOID;
- (5) THAT UNIT PRICE BID QUOTES SHALL BE COMPLETED BY THE BIDDER WITH NO FURTHER CALCULATIONS REQUIRED IN ORDER TO DETERMINE FIRM UNIT PRICES;
- (6) THAT THE BID FORM MUST BE SIGNED AND DATED IN APPROPRIATE PLACE BY BIDDER'S AUTHORIZED AGENT;
- (7) THAT ALL MATERIALS FURNISHED SHALL MEET OR EXCEED THE MINIMUM REQUIREMENTS OF THE MISSISSIPPI STANDARD SPECIFICATIONS FOR STATE AID ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION WITH APPROVED SUPPLEMENTAL PROVISIONS AND REVISIONS, AND ALL SIGNS MUST BE IN ACCORD WITH THE "MANUAL ON UNIFORM. TRAFFIC CONTROL DEVICES", APPROVED BY THE U. S. DEPARTMENT OF TRANSPORTATION;
- (8) THAT I (WE) MAY OMIT PRICE QUOTES ON ANY ITEM, WHICH I (WE) CANNOT FURNISH OR WHICH CANNOT BE SUPPLIED FOR THE FULLTERM AS SPECIFIED IN THE PUBLICATION.
- (9) THAT ALL BIDS ARE INTENDED TO BE FOB LAUDERDALE COUNTY AT SUCH LOCATIONS AS DESIGNATED BY THE BOARD OF SUPERVISORS OF LAUDERDALE COUNTY;
- (10) THAT I (WE) HEREBY CERTIFY THAT THE PRICES QUOTED HEREIN DO NOT EXCEED THE PRICES PERMITTED BY LAW;
- (11) THIS IS TO CERTIFY THAT THE UNDERSIGNED IS IN COMPLIANCE WITH THE CIVIL RIGHTS ACT OF 1964, AS AMENDED; THE CIVIL RIGHTS ACT OF 1968, AS AMENDED; THE REHABILITATION ACT OF 1973, AS AMENDED; THE AGE DISCRIMINATION ACT; THE COPELAND "ANTIKICKBACK" ACT; THE HANDICAPPED ACT; THE SEX DISCRIMINATION ACT; AND ALL EXECUTIVE ORDERS AND REGULATIONS RELATING TO THE ABOVE REFERENCED ACTS, AND ALL REGULATIONS ISSUED UNDER SAID ACTS. AND ADDITIONALLY, CERTIFY THAT THE UNDERSIGNED DOES NOT DISCRIMINATE IN EMPLOYMENT AND/OR OPERATIONS ON THE BASIS OF SEX, RACE, COLOR, CREED, RELIGION, NATIONAL ORIGINS, HANDICAPPED STATUS, OR AGE.
- (12) THE UNDERSIGNED BIDDER HEREBY CERTIFIES AND/OR AFFIRMS THAT (HE) (SHE) (IT) IS CURRENTLY IN COMPLIANCE WITH AND SHALL FOR THE TERM OF THE REFERENCED PROJECT, CONTRACT, OR SERVICE PERIOD, REMAIN IN COMPLIANCE WITH ALL PERTINENT UNITED STATES GOVERNMENT RULES, REGULATIONS AND STANDARDS RELATING TO THE FUNDS, PROJECT OR SERVICE, AND/OR ANTI-DISCRIMINATION, G.A.O., O.M.B. OR SPECIFIC DEPARTMENTAL STANDARDS, FURTHER, THIS BIDDER IS INFORMED ABOUT AND IS FAMILIAR WITH ALL SUCH FEDERAL REQUIREMENTS AND SHALL COOPERATE WITH LAUDERDALE COUNTY IN COMPLYING WITH ALL AUDITS AND OTHER INQUIRES TO CONFIRM COMPLIANCE WITH SUCH REQUIREMENTS.

DATED AND CERTIFIED BY:

SIGNATURE OF BIDDER OR AUTHORIZED AGENT

DATE