

Solid Waste Enforcement Officer

Job Context

The Solid Waste Enforcement Officer is a full-time, permanent position in the Road Department. The immediate supervisor is the County Road Manager. The person in this position is supervised daily and does not supervise any additional employees. The Solid Waste Enforcement Officer works regular hours most of the time with some flexibility when required, and occasionally works overtime and at night. The person in this position is on call at all times. 0% of the work in this position is indoors, and 100% is outdoors. The position has accountability for safety and legal issues related to the work for which this position is responsible.

There is exposure to chemicals and/or hazardous materials along with household and industrial waste. The Solid Waste Enforcement Officer must have a high school diploma or its equivalent. In addition, Law Enforcement Academy training is required. The stress level associated with this position is moderate. Physical work required for the position includes, but is not limited to, driving, walking, putting sign posts in the ground, carrying equipment and/or rubbish, and sitting for a long period time.

Responsibilities

- The local solid waste enforcement officer will be responsible for efforts to eliminate illegal solid waste dumping throughout Lauderdale County. These efforts include identifying existing dumps and new dumps as such dumps are created and working to ensure that such dumps are properly cleaned up and closed by the appropriate responsible parties. The officer will utilize existing solid waste laws and ordinances in the enforcement and prevention of solid waste dumping.
- The local solid waste enforcement officer will establish procedures for receiving, processing, investigating, and ultimately resolving solid waste complaints received as included in this document. Such procedures will allow for persons filing complaints with the local government or with MDEQ to remain anonymous if desired. The officer will promptly investigate solid waste complaints received from members of the public. The officer will also investigate local solid waste complaints which may be directed to the enforcement officer by MDEQ.
- The local solid waste enforcement officer shall maintain a working knowledge and understanding of the state's solid waste laws and regulations, of all local laws and ordinances applicable to solid waste management conditions, and of the provisions of the approved local solid waste management plan. The laws and regulations include but are not limited to, the following:
 - the Mississippi Solid Waste Law (Section 17-17-1, et seq. of the Mississippi Code Annotated)
 - the Mississippi Felony Dumping Law (Section 97-15-30 of the Mississippi Code Annotated)
 - the Mississippi Nonhazardous Solid Waste Management Regulations
 - the Mississippi Waste Tire Management and Waste Tire Transportation Regulations
 - Local ordinances or laws involving dumping of solid wastes, land use or zoning issues, and other matters such as flood control

- The local solid waste enforcement officer will maintain an understanding of the local solid waste management systems for the county and each municipality, including the following:
 - Garbage and recyclable material collection services and the frequencies of collection
 - Yard waste and bulky waste or white goods collection programs
 - Solid waste management and disposal facilities and the days and hours of operation for these facilities
 - Special waste management programs (e.g. waste tires, medical wastes, electronic wastes, pesticide container collection programs, household hazardous waste programs, etc.)
 - Recycling and pollution prevention programs, facilities, and organizations
- The local solid waste enforcement officer will develop a local public education and outreach program. The program will contain features about the local solid waste management and recycling programs available in the area, the penalties for illegal dumping or other violations of state law and other related environmental issues regarding solid waste management and disposal. The program will also contain provisions and procedures for interacting and dealing with local media outlets.
- The local solid waste enforcement officer will develop a working relationship with other local departments or agencies of government or the community such as the Solid Waste Department, the Sheriff's office, the Municipal Police Department(s), the Zoning or Code Enforcement Department, the Building Permits Division, the local Health Department, civic organizations and local environmental groups and with the appropriate MDEQ Regional offices. The enforcement officer will coordinate program and enforcement efforts with the other departments and organizations as appropriate.
- The local solid waste enforcement officer will participate in the development and implementation of special events or programs to manage solid wastes where such programs are designed to prevent the unauthorized dumping of solid wastes and are not considered part of the normal garbage collection services for the local jurisdiction. Such special events or programs may include community clean-up events, special waste collection events (such as household hazardous wastes, electronic wastes and others), recycling promotion events, and other activities as designated.

Knowledge

- Thorough knowledge of laws, rules, and court decisions relating to the administration of criminal justice and law enforcement
- Federal, State, and local laws
- Crime prevention techniques
- General office and filing practices and procedures
- Proper grammar and proper use of English in speaking and writing
- Computerized software, including word processing
- Basic Mathematical skills
- Public relations skills

Skills and Abilities:

- Work under adverse conditions
- Understand and interpret law
- Use of communications equipment
- Prioritize daily work flow
- Meet specific deadlines
- Make decisions within specific time restraints
- Communicate effectively with citizens, elected officials, County employees, and media
- Work autonomously
- Handle multiple tasks simultaneously with frequent interruptions
- Deal with others in a professional manner
- Maintain professional composure in heated situations
- Develop, implement, and follow County procedures