

**FIRST AMENDED**  
**EMERGENCY SCREENING ORDER**  
**(March 27, 2020)**

In accordance with the Proclamations and Declarations of Emergency issued by this Board, the Governor of the State of Mississippi and the President of the United States due to the COVID-19 pandemic, and for the health, safety and security of the public and staff of Lauderdale County Buildings, the Lauderdale County Board of Supervisors hereby ORDERS as follows:

1. This Order shall be effective immediately for the Lauderdale County Courthouse, the Lauderdale County Annex building and the Lauderdale County Youth Court building. These buildings shall be open Monday through Friday (excluding legal holidays) each week. The buildings shall open for building officials and staff each day at 7:45 a.m. and to the public at 8:00 a.m. The buildings shall close at 5:00 p.m. each weekday. The Board President shall have the discretion to approve in writing exceptions to this schedule for building officials and staff, and for members of the Lauderdale County Bar Association.
2. Elected officials are encouraged to operate their offices with minimum essential staffing. Elected officials are encouraged to take advantage of on-line resources in the operations of their offices.
3. There shall be only one entrance to each of these buildings for all personnel including the public and building staff. The entrance to the Lauderdale County Courthouse shall be the West entrance (Constitution Avenue). The entrance to the Lauderdale County Courthouse Annex shall be the West entrance (Constitution Avenue). The entrance to the Youth Court shall be the front entrance.
4. Under Mississippi Constitution, Article 3, § 24, and Mississippi Supreme Court administrative orders, the courts of this County must and shall remain open.
5. This Order is not intended to conflict with or otherwise infringe upon any administrative order issued by any of the Courts of Lauderdale County (including but not limited to Circuit Court and Chancery Court) about the ongoing operations of their respective courts.
6. The Board President, County Administrator and Board Attorney shall develop appropriate screening questions for all persons seeking to enter these County Buildings. The screening questions shall be posted at the entrance to each of these buildings and on Lauderdale County's website.

7. All persons (including building staff to include elected officials) seeking to enter these County buildings shall first personally read and answer the screening questions. Following screening, medical personnel shall perform a temperature assessment of each person seeking to enter these County buildings. Persons who have an elevated temperature consistent with CDC guidelines, a positive questionnaire screening, or refuse to read the screening questions shall not be permitted to enter the building; medical personnel will request that the person leave the premises voluntarily so that hopefully the intervention of building security will be unnecessary.

8. Telephone numbers for the court administrators and the court clerks for the court divisions of the Circuit Court, Chancery Court, County Court, and Justice Court shall be posted at the entrance to each of these County buildings for any person who needs to contact the Courts or Court Clerks to address concerns about the person's inability to enter the building.

9. Medical personnel shall request the assistance of building security (including law enforcement staff if necessary) to request removal of individuals that have an elevated temperature, or refuse screening, and who do not voluntarily depart the premises.

10. This is an evolving situation and extraordinary times. The Board shall continuously evaluate the terms of this Order. When this Board is not in session, the Board President, after consultation with the County Administrator and the Board Attorney, shall have the authority to modify the terms of this Order (as well as the contents of screening questions) to help ensure the health, safety and protection of the public as well as of the various staff and officials who work in Lauderdale County's buildings.

SO ORDERED this the 27<sup>th</sup> day of March, 2020.

LAUDERDALE COUNTY  
BOARD OF SUPERVISORS

BY:   
Kyle Rutledge, President

ATTEST:

  
CLERK, BOARD OF SUPERVISORS

